

Expression of Interest

Dealing with Unattended Property – Vehicles (Registered and Unregistered)

Closes, Friday 10 May 2024



Introduction

Byron Shire Council (Council) is seeking Expressions of Interest (EOI) from contractors to enter into an agreement or agreements to provide two separate services to deal with Unattended Property – Vehicles (Registered and Unregistered) (abandoned vehicles).

Council has certain powers under the *Public Spaces (Unattended Property) Act 2021* regarding motor vehicles (the Act). These powers include impounding and dealing with abandoned vehicles.

Statement of Requirements

Introduction

Council has introduced a means for dealing with abandoned vehicles whereby in exchange for towing and holding (where relevant) services, the contractor has the right to dispose of the motor vehicle.

There are two separate EOIs open:

- Motor vehicles valued <\$1,500 – To tow and dispose of vehicles.
- Motor vehicles valued >\$1,500 – To tow, hold and dispose (where applicable) of the vehicles.

Scope of Services

1. Motor vehicles valued <\$1,500 -Tow and dispose of vehicles.

The contractor agrees to take possession of a motor vehicle for Council as soon as possible on request, and in return, has the right to dispose of it. This agreement is subject to certain conditions, including legal possession by Council, notification of disposal date, and compliance with Council instructions and the law.

2. Motor vehicles valued >\$1,500 – To tow, hold and dispose (where relevant) of the vehicles.

The contractor agrees to tow, hold, and release a motor vehicle for Council as soon as possible on request. In return, they gain the right to dispose of the vehicle if the owner fails to claim it within a specified deadline.

Compliance with this agreement is subject to certain conditions, including legal possession by Council, notification of disposal date, and compliance with Council instructions and the law.

Compliance

The Contractor's responsibilities for towing, holding (where applicable), and the right to dispose are contingent upon the following:

- a. The Council taking possession of an item in accordance with the Act.
- b. The Contractor receiving and adhering to a written notice from Council specifying the date from which disposal is permitted.

Duration of services

Three years from both parties signing an agreement to enter service provision.

Selection Criteria

The following criteria will be used to assess any Expressions of Interest received:

- a. Contractors must have authorised vehicle holding facilities within the Byron Shire, equipped with sufficient storage capacity.
- b. Contractors must be capable of promptly removing vehicles at Council's request, particularly where safety concerns are present.
- c. Contractors must agree to enter into an agreement with Council.
- d. Contractors are required to maintain public liability insurance valued at \$20 million and motor vehicle insurance coverage of recovery vehicles.

EOI Submission

Council invites interest from relevantly qualified, independent persons to submit an expression of interest to Council by **5.00pm on Friday 10 May 2024**.

Expressions of Interest are to comprise:

- Completed Expression of Interest form on-line
- Covering letter addressing the selection criteria

All enquiries or requests for information should be directed to the Manager Public & Environmental Services, Sarah Nagel.